



Town of Bethany Beach

FY 2014 Budget Draft

Approved March 15, 2013

**Town of Bethany Beach
FY 2014 Budget
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Town of Bethany Beach FY 2014 Budget Overview

Budgetary Process

The budget is prepared by the Town Manager in conjunction with the Finance Director and Department Managers. Department requests are discussed with an emphasis on minimizing waste while ensuring that employees have the tools needed to meet operational needs. The town-wide budget is compiled into a draft budget and submitted to the Budget and Finance Committee for review.

The purpose of the Budget and Finance Committee is to provide assistance and guidance to the Town Manager and staff leading to the development, drafting and review of the Town's annual budget, both short-term and long-term. The committee reviews the proposed budget and schedule of fees, conducts mid-year reviews comparing the budget to actual results and makes recommendations regarding budget adjustments. The Town's Fund Balance Policy gives direction to the Budget Committee regarding the appropriate level of Operating, Capital Replacement and specific reserves in each fund. The Budget Committee holds meetings, which are open to the public, generally in the months of January, February, March, July and October to accomplish these tasks.

The budget is presented to the Town Council in March. The Town Council reviews the budget and holds a public hearing to allow the public to provide input. The Council then votes to approve the budget or request specific changes. This vote usually occurs at the March Town Council meeting. Fiscal year 2014 runs from April 1, 2013 to March 31, 2014.

Budget Segments

The General Fund is the largest segment of the Town's budget and encompasses all Town services except for the Sanitation and Water Departments. The three main funding sources are property taxes, rental taxes and parking. The largest portion of funds goes to Public Safety which includes the Police Department and Beach Patrol (lifeguards). The second largest portion of funds goes to Public Works that includes Streets & Parks, Stormwater and maintenance of the Beach, Boardwalk and Comfort Station.

The Sanitation Department is a stand-alone Enterprise Fund. This means that it is a self-supporting department so that sanitation fees are used only for sanitation related expenses. The Sanitation Department's main operational costs are for personnel and for disposal fees charged by the Delaware Solid Waste Authority. Reserves are maintained for the replacement of trash trucks.

The Water Department is also a stand alone Enterprise Fund. The operational and capital needs of the town water system are funded entirely through water specific revenue. Water services are priced with a goal of fully funding the current and future water service needs of the town. The Water Department's main operational cost is personnel followed by the chemicals needed to treat the water and then the electricity needed to run the equipment.

The Water Department Debt Service Fund is funded through a Sinking Fund Fee. This fee is charged to all properties based on front footage. Monies raised from this fee are restricted to use for repayment of the principal and interest of Water Department debt.

**Town of Bethany Beach
FY 2014 Budget**

General Fund

Projected cash, receivables & investments at start of FY 2014	4,700,000
FY 2014 Revenue Budget	5,495,000
Total Available Funding	<u>10,195,000</u>
 FY 2014 Operating Budget	 4,740,000
FY 2014 Capital Budget	1,103,000
FY 2014 Debt Service Budget	169,000
Capital projects remaining & budgeted in prior fiscal years	212,000
Committed for unfunded contingencies	100,000
Committed for post-employment health care benefit	72,000
Committed for Cultural and Historic Committee	56,000
Committed for Fourth of July Parade	41,000
Committed for Capital Replacements - recommended range \$2,940,000 to \$5,589,000	2,991,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	711,000
Total Allocation of Projected Funds	<u>10,195,000</u>

Sanitation Department

Projected cash, receivables & investments at start of FY 2014	900,000
FY 2014 Revenue Budget	821,000
Total Available Funding	<u>1,721,000</u>
 FY 2014 Operating Budget	 739,000
FY 2014 Capital Budget	205,000
Capital projects remaining & budgeted in prior fiscal years	35,000
Committed for Capital Replacements - recommended range \$403,000 to \$805,000	631,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	111,000
Total Allocation of Projected Funds	<u>1,721,000</u>

Water Department Operating & Capital

Projected cash, receivables & investments at start of FY 2014	2,050,000
FY 2014 Operating Revenue Budget	1,076,000
FY 2014 Impact Fee Revenue Budget	50,000
Loan funds from the Drinking Water State Revolving Fund (DWSRF)	2,468,000
Total Available Funding	<u>5,644,000</u>
 FY 2014 Operating Budget	 887,000
FY 2014 Capital Budget	125,000
Capital projected budgeted in prior years funded from the DWSRF loan	2,468,000
Capital projects remaining & budgeted in prior fiscal years	1,100,000
Committed for post-employment health care benefit	164,000
Committed for Capital Replacements - recommended range \$669,000 to \$1,565,000	767,000
Operating Reserve - recommended range of 15% to 30% of the Operating Budget	133,000
Total Allocation of Projected Funds	<u>5,644,000</u>

Water Department Debt Service

Projected cash, receivables & investments at start of FY 2014	45,000
Debt service funded from Water Storage reserve for interest during tower construction	18,000
FY 2014 Sinking Fund Revenue Budget	246,000
Total Available Funding	<u>309,000</u>
 FY 2014 Debt Service Budget	 285,000
Funds reserved for future Debt Service payments	24,000
Total Allocation of Projected Funds	<u>309,000</u>

**Town of Bethany Beach
FY 2014 Revenue Budget**

General Fund	FY 2011 Actual Revenue	FY 2012 Actual Revenue	FY 2013 Approved Budget	FY 2013 Revenue thru 2/28	FY 2014 Approved Budget
Property Taxes:					
Property Taxes	1,607,122	1,618,986	1,669,000	1,673,935	1,673,000
Penalties	3,366	3,505	3,000	4,074	4,000
	<u>1,610,488</u>	<u>1,622,491</u>	<u>1,672,000</u>	<u>1,678,009</u>	<u>1,677,000</u>
Real Estate Transfer Taxes	816,463	479,558	450,000	624,001	550,000
Rental Real Estate Taxes	940,288	984,667	960,000	1,013,803	1,000,000
Licenses, Permits & Fees:					
Concession Fees	56,480	56,483	56,000	56,282	56,000
Mercantile Licenses	159,965	159,920	160,000	176,405	170,000
Franchise Fees	81,786	86,535	87,000	88,671	87,000
Building Permits	298,741	259,141	200,000	302,982	200,000
Shuttle Permits	33,000	30,000	33,000	30,000	30,000
Trolley Fees	9,205	8,918	10,000	8,583	9,000
Trolley Advertising	-	1,500	-	1,500	2,000
Variance/Public Hearing Fees	1,575	3,075	1,000	4,125	3,000
	<u>640,752</u>	<u>605,572</u>	<u>547,000</u>	<u>668,548</u>	<u>557,000</u>
Parking:					
Parking Permits - Annual	66,100	70,360	98,000	93,000	93,000
Parking Permits - Daily/Weekly	32,662	21,538	22,000	24,397	24,000
Parking Pay Stations & Meters	890,700	1,009,783	1,055,000	1,124,954	1,173,000
Parking Fines	362,473	236,099	280,000	241,310	240,000
	<u>1,351,935</u>	<u>1,337,779</u>	<u>1,455,000</u>	<u>1,483,661</u>	<u>1,530,000</u>
Police:					
Police Department Misc. Revenue	8,298	7,245	5,000	11,569	10,000
Traffic Fines - Alderman Court	80,190	93,558	85,000	80,439	90,000
Traffic Fines - State Court	14,296	15,094	16,000	15,884	16,000
	<u>102,784</u>	<u>115,898</u>	<u>106,000</u>	<u>107,892</u>	<u>116,000</u>
Contributions & Misc:					
Grass Fees	650	400	1,000	1,100	1,000
Junior Lifeguard Program Revenue	6,360	6,200	6,000	7,155	7,000
Contributions Private Source	1,700	1,500	3,000	3,000	3,000
Contributions for Cultural & Historic Affairs	15,460	16,430	14,000	-	16,000
Contributions for Fourth of July Parade	-	-	-	68,228	11,000
Miscellaneous Revenues	667	1,030	2,000	500	2,000
Returned Check Fees	105	35	-	70	-
Insurance Proceeds	-	-	-	8,013	-
Proceeds from Sale of Fixed Assets	4,000	2,700	-	2,250	-
Contributed/Seized Assets	-	-	-	-	-
Prior Year Refunds/Reimbursement	-	-	-	177,560	-
	<u>28,942</u>	<u>28,295</u>	<u>26,000</u>	<u>267,876</u>	<u>40,000</u>
Interest Income:					
Interest Income	53,250	34,321	50,000	21,868	25,000
	<u>53,250</u>	<u>34,321</u>	<u>50,000</u>	<u>21,868</u>	<u>25,000</u>
General Fund Revenue Total	5,544,902	5,208,581	5,266,000	5,865,658	5,495,000
			Change from prior year budget	229,000	4.3%

**Town of Bethany Beach
FY 2014 Revenue Budget**

	FY 2011 Actual Revenue	FY 2012 Actual Revenue	FY 2013 Approved Budget	FY 2013 Revenue thru 2/28	FY 2014 Approved Budget
Sanitation Department					
Sanitation Fees:					
Refuse Fees	653,363	728,890	734,000	724,873	813,000
Penalties	1,381	1,944	2,000	2,028	2,000
Refuse Fees - Special	840	660	1,000	445	1,000
Recycling fees	18,674	-	-	-	-
Interest	12,050	7,420	9,000	4,140	5,000
Sanitation Revenue Total	686,308	738,914	746,000	731,486	821,000
		Change from prior year budget		75,000	10.1%
Water Department Operating Revenue					
Water Usage:					
Water Usage - In Town	749,592	726,732	722,000	472,235	727,000
Water Usage - Salt Pond	236,220	219,306	219,000	145,093	221,000
Water Usage - Savannah's Landing	70,766	65,249	65,000	37,307	61,000
Water Usage - Other	23,288	22,882	22,000	15,722	24,000
Penalties	4,040	4,018	3,000	3,582	4,000
	1,083,906	1,038,187	1,031,000	673,939	1,037,000
Other Fees & Interest:					
Miscellaneous Revenues	1,243	2,401	1,000	300	1,000
Interest Income	16,258	10,771	11,000	9,823	11,000
Tap Ins	6,900	4,700	3,000	2,600	3,000
Meter Reimbursements	14,784	15,710	10,000	15,981	15,000
Cut Off Fees	8,601	8,675	10,000	6,375	8,000
Inspection Fees	735	595	1,000	490	1,000
Delinquent On/Off Charges	825	325	-	-	-
Returned Check fee	35	144	-	-	-
	49,381	43,321	36,000	35,569	39,000
Water Operating Revenue Total	1,133,287	1,081,508	1,067,000	709,508	1,076,000
		Change from prior year budget		9,000	0.8%
Water Department Capital Revenue					
Impact Fees:					
Impact Fees - Town	82,778	56,949	65,000	64,444	50,000
Impact Fees - Salt Pond	5,250	-	5,000	-	-
Impact Fees - Savannah's Landing	-	-	5,000	-	-
Water Impact Fee Revenue Total	88,028	56,949	75,000	64,444	50,000
		Change from prior year budget		(25,000)	-33.3%
Water Debt Service Revenue					
Sinking Fund Fees:					
Sinking Fund - Town	188,736	188,704	189,000	188,578	189,000
Sinking Fund - Salt Pond	40,503	40,414	39,000	40,503	40,000
Sinking Fund - Savannah's Landing	13,478	13,478	14,000	13,478	14,000
Sinking Fund - Other	3,467	3,467	3,000	3,467	3,000
Water Debt Service Revenue Total	246,184	246,062	245,000	246,026	246,000
		Change from prior year budget		1,000	0.4%
Town-Wide Revenue	7,698,709	7,332,015	7,399,000	7,617,122	7,688,000
		Change from prior year budget		289,000	3.9%

Town of Bethany Beach FY 2014 Operating Budget

	FY 2011 Actual Expended	FY 2012 Actual Expended	FY 2013 Approved Budget	FY 2013 Expended thru 2/28	FY 2014 Approved Budget
General Fund					
Administration & Trolley	890,351	967,730	898,000	766,632	923,000
Public Safety:					
Police	1,137,722	1,140,988	1,316,000	1,210,518	1,379,000
Parking	323,489	453,150	431,000	354,214	422,000
Alderman Court	47,670	44,453	60,000	45,985	50,000
Beach Patrol	408,443	385,599	448,000	434,796	451,000
	<u>1,917,324</u>	<u>2,024,190</u>	<u>2,255,000</u>	<u>2,045,513</u>	<u>2,302,000</u>
Public Works:					
Streets and Parks	592,515	663,106	667,000	660,636	713,000
Stormwater Management	(2,940,000)	169,294	134,000	72,319	134,000
Beach, Boardwalk, & Comfort St.	218,763	215,491	234,000	260,125	237,000
	<u>(2,128,722)</u>	<u>1,047,890</u>	<u>1,035,000</u>	<u>993,080</u>	<u>1,084,000</u>
Building Official / Code Enforcement	183,561	194,768	202,000	177,367	203,000
Bandstand & Entertainment	109,218	106,025	123,000	134,999	178,000
Cultural & Historic Affairs	3,694	4,213	20,000	7,814	20,000
Fourth of July Parade	-	-	-	-	30,000
Total General Fund Operating Costs	975,426	4,344,817	4,533,000	4,125,405	4,740,000
					Change from prior year budget 207,000 4.6%
Sanitation Fund	542,931	648,427	761,000	649,013	739,000
					Change from prior year budget (22,000) -2.9%
Water Fund	776,956	763,615	864,000	713,682	887,000
					Change from prior year budget 23,000 2.7%
Town-Wide	2,295,313	5,756,859	6,158,000	5,488,100	6,366,000
					Change from prior year budget 208,000 3.4%

Town of Bethany Beach
FY 2014 Operating Budget by Expenditure Type

	FTE	Personnel	Supplies	Contract Services	Operations	Minor Capital	Total
General Fund							
Administration	3.90	439,000	31,000	356,000	66,000	31,000	923,000
Public Safety:							
Police	11.20	1,146,000	67,000	122,000	30,000	14,000	1,379,000
Parking	1.70	200,000	12,000	197,000	3,000	10,000	422,000
Alderman Court	0.50	48,000	2,000	-	-	-	50,000
Beach Patrol	-	390,000	23,000	10,000	21,000	7,000	451,000
Public Works:							
Streets and Alleys	4.25	340,000	89,000	233,000	2,000	49,000	713,000
Stormwater Management	0.75	54,000	21,000	52,000	2,000	5,000	134,000
Beach, Boardwalk, & Comfort St.	0.50	126,000	32,000	68,000	1,000	10,000	237,000
Building Official / Code Enforcement	2.50	179,000	6,000	11,000	3,000	4,000	203,000
Bandstand & Entertainment	1.00	67,000	3,000	103,000	-	5,000	178,000
Cultural / Historic & Parade	-	-	-	-	50,000	-	50,000
General Fund Total	26.30	2,989,000 63%	286,000 6%	1,152,000 24%	178,000 4%	135,000 3%	4,740,000
Sanitation Fund	4.10	388,000 53%	55,000 7%	251,000 34%	3,000 0%	42,000 6%	739,000
Water Fund	4.60	455,000 52%	128,000 14%	295,000 33%	4,000 0%	5,000 1%	887,000
Townwide Total	35.00	3,832,000 60%	469,000 7%	1,698,000 27%	185,000 3%	182,000 3%	6,366,000

Town of Bethany Beach

FY 2014 Capital and Debt Service Budget Summary

	FY 2013 Approved Budget	FY 2013 Expended thru 2/28	FY 2013 Carryover to FY 2014	FY 2014 Approved Budget
General Fund				
Administration & Trolley	21,000	825	167,000	90,000
Police	15,000	8,900	-	-
Parking	33,000	32,100	-	30,000
Beach Patrol	-	-	-	-
Streets and Parks	463,000	326,487	45,000	953,000
Stormwater Management	64,000	-	-	-
Beach, Boardwalk, & Comfort St.	330,000	274,482	-	30,000
Building Official	-	-	-	-
Cultural / Historic & Parade	-	-	-	-
General Fund Capital	926,000	642,794	212,000	1,103,000
 General Fund Debt Service	 316,000	 299,331	 -	 169,000
 Sanitation Fund Capital	 245,000	 183,464	 35,000	 205,000
 Water Fund Capital	 457,000	 321,857	 3,568,000	 125,000
 Water Fund Debt Service	 265,000	 273,175	 -	 285,000

Town of Bethany Beach
FY 2014 Capital and Debt Service Budget Detail

General Fund

	FY 2013 Carryover to FY 2014	FY 2014 Approved Budget	FY 2014 Total Funding
Machinery & equipment			
Vehicles			
Buildings			
Administration Total			
Machinery & Equipment			
Vehicles			
Parking Total			
Streets			
Streets			
Streets			
Land and building			
Parks & Improvements			
Streets and Parks Total			
Beach/Boardwalk Repairs			
Beach, Boardwalk, & Comfort Station Total			
Total General Fund Capital Budget			
Debt Service - Retirement program			
Debt Service - Notes Payable			
Total General Fund Debt Service Budget			

Sanitation Fund

Vehicles & Equipment			
Vehicles & Equipment			
Sanitation Total			

Water Fund

Machinery & Equipment			
Capital Imp to Water Systems			
Capital Imp to Water Systems			
Capital Imp to Water Systems			
Total Water Department Capital Budget			
Debt Service			
Debt Service			
Total Water Department Debt Service Budget			

**Town of Bethany Beach
FY 2014 Special Funds (Grants) Budget**

	FY 2013 Total Budget	FY 2013 Actually Awarded	FY 2013 Expended thru 2/28	FY 2013 Total Remaining	FY 2014 Approved Budget
Municipal Street Aid Street Repair (MSA)	87,000	109,000	109,000	-	87,000
Energy Grants	-	44,263	44,263	-	-
Transportation Enhancement (N PA Ave)	-	-	-	-	50,000
Police Retirement Plan	41,000	51,812	44,902	6,910	51,000
Criminal Justice Council (CJC)	-	10,000	10,000	-	-
Office of Highway Safety (OHS)	5,000	33,546	33,546	-	5,000
Sussex County Police Vehicle	25,000	25,000	24,515	485	25,000
State Aid to Local Law Enforcement (SALLE)	5,000	4,542	-	4,542	5,000
Emergency Illegal Drug Enforcement (EIDE)	5,000	3,800	-	3,800	5,000
Fund to Combat Violent Crime	-	17,890	16,558	1,331	18,000
Total Grant Budget	168,000	299,853	282,784	17,068	246,000

**Town of Bethany Beach
Fiscal Year 2014 Schedule of Fees**

ADMINISTRATIVE FEES:

(ALL FEES SHOULD BE PREPAID AT TIME OF ORDER)

Copy of Town Code	100.00
Copy Zoning Code	25.00
Copy of Subdivision Code	25.00
Copy of Town Charter	25.00
Copy of Comprehensive Development Plan	25.00
Copy of Town Map (Full Size)	10.00
Copy of Town Map (Reduced Size)	1.00
Copy of Water Line Specifications	10.00
Copy of Street Specifications	10.00
Annual Subscription Fee for Entire Code	50.00
Annual Subscription Fee for Zoning Code	25.00
Annual Subscription Fee for Subdivision Code	10.00
Address Labels (Tax List)	150.00
Tax list on disc or email	50.00
Labels - Voter's Registration Listing (Candidates Only)	25.00
Tax List	100.00
Photocopies (Per Page, Per Side)	1.00
Fax Service (1 to 3 Pages)	5.00
Return Check Fee	35.00

APPLICATIONS TO TOWN COUNCIL:

Application for Rezoning	250.00
Request for Zoning Code Amendment	300.00

APPLICATIONS TO PLANNING COMMISSION:

Application for Land Combining	175.00
Application for Land Partitioning	175.00
PRDs and Minor Residential Subdivisions	\$500 plus \$250 per dwelling
Major Residential Subdivisions	\$1,000 plus \$250 per dwelling
Additional Costs: The applicant(s) will be responsible for reimbursing the Town of Bethany Beach for all expenses incurred by the Town of Bethany Beach related to the application in regards to engineering fees, attorneys' fees, or any other professionals and/or consultants used by the Town of Bethany Beach in regards to all PRDs, minor and major subdivision applications before the Town's Planning Commission.	

APPLICATION FOR BOARD OF ADJUSTMENTS:

Application for Home Occupation	50.00
Basic Application to the Board	525.00
Application requiring Town Solicitor review	1,200.00
Application requiring Town Solicitor and court stenographer	2,000.00

BUILDING PERMITS:

Building Impact Fee - Based on actual construction costs, but in an amount not less than the cost computed by the International Code Council's square foot construction cost standard (R-3 VB), if applicable. Charged on all commercial and residential primary buildings, accessory buildings, and improvements to an existing open deck, screen porch, accessory building or patio by adding walls and/or roof to become enclosed living space	3%
Fee for renovations and retrofits is based on actual construction costs, but in an amount not less than the cost computed by the ICC's square foot construction cost standard (R-3 VB) if applicable.	

**Town of Bethany Beach
Fiscal Year 2014 Schedule of Fees**

Building an Open Deck, Patio - Gross floor area of attached or unattached open deck with area open to sky	0.50/sq foot
Repairs	
\$30.00 for 1st \$1,000 or fraction thereof	30.00
\$10.00 per additional \$1,000 of value or fraction thereof	10.00
All Other Permits	
Relocation of dwelling unit	100.00
Demolition of any building or structure	50.00
Fence, permanent subdivision sign, driveway and sidewalk	50.00
Private swimming pool permit	30.00
Public swimming pool permit	60.00
Bulkheads, docks, and ramps, installation of new or removal of existing to replace with new	50.00
GCL Heat Exchange Well System	50.00
Signs	0.50/sq foot
Minimum Permit Fee	30.00
 MERCANTILE LICENSE FEES:	
Business License (may purchase up to 3 years for \$180 per year)	180.00
Rental License, Commercial or Residential. Residential license will not be issued without notarized safety certificate	50.00
Administrative fee for failure to obtain a license by the renewal due date.	50.00
Rental tax on gross rental receipts on Commercial and Residential rentals	6%
Rental tax on gross rental receipts on rentals subject to State Accommodations Tax	3%
 OTHER FEES:	
Shuttle Bus Permit (shuttle with seating capacity of 11 or more)	6,000.00
Shuttle Bus Permit (shuttle with seating capacity of 10 or less)	3,000.00
Shuttle Rider Fee	0.25
Special Events Permit	25.00
Backhoe and Operator (minimum charge per hour)	80.00
Permit for Portable on Demand Storage Unit (POD) or similar temporary storage, personal use	25.00
Permit or permit renewal for Portable on Demand Storage Unit (POD) or similar temporary storage, construction	50.00
 POLICE DEPARTMENT:	
Document Fee	18.50
 PARKING DEPARTMENT:	
Parking meter rate per hour	1.50
Pay Station fee. Charged per transaction at a parking pay station. Waived for cash payment.	0.50 *
Booting of vehicle for non-payment of parking fines	45.00
 PARKING PERMITS:	
RESIDENTIAL PROPERTY OWNERS	
1st Permit	N/C
2nd Permit (No more than 2 permits will be issued per property)	35.00
Replacement Permits	50.00
C-1 BUSINESS LICENSE HOLDER	
Each Permit	50.00
Parking Meter Permits - Gold - In Town business owners only, excludes 2 hour meters and handicapped (Limit 2).	350.00
Parking Meter Permits - Platinum - In Town business owners only, any metered space except handicapped (Limit 1).	1,000.00

Town of Bethany Beach
Fiscal Year 2014 Schedule of Fees

VISITOR PERMITS

1-day	20.00
3-day	59.00
7-day	137.00

PROPERTY MAINTENANCE:

Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	First Offense	200.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Second Offense	400.00
Administrative fee -Violation of Town Code @ Property Maintenance (Per Lot)	Additional Offenses	600.00

REAL PROPERTY TRANSFER TAX:

1.5% of Gross Sales Price

TAX RATE :

Per \$100 of Town of Bethany Beach Assessed Value (100% of Assessed value)	0.170
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TRASH FEES:

ANNUAL FEE

4 yard dumpster	1,720.00	*
3 yard dumpster	1,450.00	*
2 yard dumpster	1,110.00	*
Commercial: Flat Rate Per Unit	390.00	*
Residential: Flat Rate Per Unit	280.00	*
Special Trash or yard waste collection (minimum charge)	40.00	

WATER BOND SINKING FUND

Per Front Footage	1.07
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WATER SERVICES:

In Town Flat Rate per year	125.00
0 - 10,000 gallons used	3.50/1000 gal
10,001 - 40,000 gallons used	4.50/1000 gal
over 40,000 gallons used	5.50/1000 gal
Out of Town - \$5.50/1000 Gallons of Usage, Flat Rate (Connection Charge) \$180/year for 5/8" Meter	5.50/180.00
Check meter accuracy (will be refunded if meter is defective)	35.00
Water turn on or off at meter (during regular Water Department service hours)	25.00
Water turn on or off at meter (after regular Water Department service hours or on holidays)	150.00
Water turn off at meter for non-payment	100.00
Additional fee for restoring water service after regular Water Department service hours or on holidays	150.00
Water Meter	Cost plus 20%
Water Department Inspection Fee	35.00
Install a tap into town water main with installation of lateral and curb stop	700.00 - 1,200.00
Water Impact Fee applicable to new construction and reconstruction	5,250.00
Buildings being demolished and rebuilt that were originally built during or after 1989 will be given a credit of \$1,250 representing the previously charged Water Impact Fee	
Additional fee for renovations and additions to current structures	1.50/sq foot
Sale of water to noncustomers (metered) \$7.50 @ 1000 Gallons - Minimum of fee of \$25.00	
(One day advanced notice required)	

**Town of Bethany Beach
Fiscal Year 2014 Schedule of Fees**

ALDERMAN COURT

Basic court cost	20.00
Additional fee for appearance before the Alderman for traffic or town ordinance violations (per violation)	20.00
Appearance before the Alderman for parking tickets	10.00
Issuance of capias/bench warrant	15.00
Returned check fee (state mandated)	30.00
Additional fee for deferred payment plan	25.00
Additional fee for probation before judgement agreement, per case	10.00

AMBULANCE SERVICE FEE

The Town collects an annual fee for the Bethany Beach Volunteer Fire Department, which performs the ambulance service.	
The amount charged is based on the financial history and projections of the ambulance service.	44.00 *

* Change in fee amount